

# Butterfield Ranch Elementary

## PTA Association Meeting Minutes from

November 16, 2020 – Zoom Meeting

**Meeting Called to Order** at 2:05PM

**Attendees** –Erica Austin (President), Krista Nash, April Chocimski, Tracy Cariato, Megan Lopez, Alice Pastrana, Louise Framan, Olga Snider, and Melissa Christy

**Erica Austin made a request for volunteer names and hours served since time of last meeting date to be added in the Chat window now**

**Erica Austin reminded all attendees that they must be a PTA member to vote on any items. To become a member, you can join via Totem and details on how to do that can be found on the school webpage.**

### **Minutes from 9/14/2020**

- Erica Austin presented them on screen and briefly reviewed them.
  - Erica Austin called for a motion to approve 9/14/2020 PTA Association Meeting Minutes
  - Tracy Cariato moved to approve Minutes
  - Seconded by Louise Framan
  - In favor - all (9); Against - zero

**Financial Report** – April Chocimski presented via shared screen

- Budget 2020-2021 Changes to Expenses items (no changes for Income items)
  1. Added line item “Online Program Subscriptions” (to be used for IXL) for \$4,500
  2. Changed “Tax Preparation” to “Tax Payments and Preparation”
  3. Changed “Classroom Allotment” to “Staff Allotment”
  4. Adjusted Field Trips from \$7,000 to \$2,000
  5. Adjusted Staff Allotment from \$3,000 to \$3,500
  - Erica Austin called for a motion to approve Budget changes
  - Louise Framan moved to approve Budget changes
  - Seconded by Tracy Cariato
  - In favor – all (9); Against - zero
- Treasurer’s Report 9/14/20 – 11/15/20 (see attached) – only a few changes since last time (seen in Spiritwear and Membership); cleared checks are shown; no questions
- Budget to Actual Report (see attached) – April presented via screen share; explained there is nothing new to show; Erica Austin mentioned this report reflects the new budget changes
- Upcoming Expenses – April said there is nothing to note

## President's Report – Erica Austin

- Box Tops – Thank you for all Box Tops donations; they were turned in and \$65 was received; Please continue to snap pictures of your receipts for the app and clip physical Box Tops and turn them in
- Yearbook and Yearbook Ads on sale online – yearbooks are \$20 thru 11/30/20 and \$25 starting on 12/1/20
- Keep up to date on everything BRE
  - Remind by texting @bh8863 to 81010
  - BRE Homepage
  - Facebook: @ButterfieldRanchPTA
  - Instagram: @breroughriders
  - Twitter: @BRERoughRiders

Upcoming Calendar - see this meeting's Agenda for November, December, and January dates (attached)

## Other Business

- Erica Austin reminded the Association that the bilaws will be adopted at the next PTA meeting
- 6<sup>th</sup> Grade t-shirt order form was sent out
- Unsure if we will be holding a Week of Giving event
- Room Parent Coordinator – Krista Nash
  - Due to such a small amount of classrooms having Room Parents, Krista will provide a digital party pack for the upcoming Winter Party like she did for the Harvest Parties
- Yearbook Update – Krista Nash
  - Yearbooks can be purchased at pictavocommunity.com
  - Continue to send pictures for yearbook consideration to BRE2021yearbook@gmail.com
- Principal Report – Melissa Christy for Laurie Warner
  - Kindergarten registration will be in January; all info pertaining to it will be on the website
- Vice-Principal Report – none
- Additional Business or Questions
  - Upcoming Monthly Spirit Days – 11/17/20 wear Red White & Blue for Veteran's Day; 11/20/20 Disney Day; 12/11/20 Pajama Day; 1/29/21 Sports Day; 2/26/21 Twin Day; 3/26/21 Crazy Hat Day; 4/30/21 Crazy Hair Day; 5/21/21 Sunglasses Day

## Next PTA Meeting

- next Association Meeting will be on 1/11/21 at 3:00pm via Zoom; Meeting Code and Password will always be the same
  - Zoom Code: 614 624 9621
  - Password: 5Qjjwv (case sensitive)

**Meeting Adjourned** at 2:25pm